

Incorporated Society Rules Statutory Declaration



10046257864



The Incorporated Societies Act 1908 (Sections 7 and 21)
This form is available online at www.societies.med.govt.nz

Use this form when submitting an application to incorporate a society OR when a society files an alteration to its rules.

Name of Society: NORTH SHORE UNITED HOCKEY CLUB INCORPORATED

Society Number: AK/1249758

I, ROOGER DARKENS (name of person making declaration)
of 73 JUNIPER ROAD, SUNNYNOOK, AUCKLAND, 1310 (residential address)

do solemnly and sincerely declare that:

- 1. I am a member of / ~~solicitor to (delete one)~~ the above society, and
- 2. The ~~attached rules~~ / alteration to the rules (delete one) comply with section 6 of the Incorporated Societies Act 1908 (see next page for list of criteria), and
Either (this option applies to applications to incorporate a society delete if not applicable)
- 3. ~~The majority of members of the society consent to this application for incorporation~~
Or (this option applies for alterations to existing rules of an Incorporated society delete if not applicable)
- 4. The alteration to the rules has been made in accordance with the rules of the society

P# 23

And I make the solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the Oaths and Declarations Act 1957.

Declared at Auckland (place)

this 27th (day) name of society member / solicitor _____
day of MAY (month) signature of society member / solicitor [Signature]
20 04 (year)

before me: [Signature] **Angela Jane Beagley**
Solicitor to the Registrar of Companies and the Registrar of Incorporated Societies
Wairau Park, Auckland.

Completed by Name and postal address
ROOGER DARKENS
73 JUNIPER ROAD
SUNNYNOOK
AUCKLAND 1310
1 JUN 2004

Other details Telephone (09) 478 3539
Post -- Ministry of Economic Development
Private Bag 92061
Auckland Mail Centre 1020

18. FINANCE

c. *Personal Benefit*

Notwithstanding anything expressed or implied in these rules, the activities of the Club shall not be carried on for the personal pecuniary profit or benefit of any member or individual or associated person.

d. *Payment to Members*

No member of the Club or any person associated with a member shall participate in or materially influence any decision made by the organisation in respect of the payment to or on behalf of that member or associated person of any income, benefit or advantage whatsoever.

Any such income shall be reasonable and relative to that which would be paid in an arm's length transaction (being the open market value).

22. ALTERATION TO RULES

No alteration or addition to, or recession of, these rules shall be made except by consent of the majority at a General Meeting. Notices of such proposed modifications shall be given in writing to the Secretary at least 14 days before the Annual General Meeting, or at least 7 days before a Special General Meeting at which it is intended to propose such modification. The proposed modification is to be stated in the notice.

No addition to, or alteration or deletion of the amateur sports objects, Personal Benefit clause, Payments to Members clause or the Winding Up clause shall be made without the approval of the Inland Revenue Department (or its statutory successor in the approval of amateur sports promoters).

The provisions and effect of this clause shall not be removed from this document and shall be included and implied into any documents replacing this document.

The Motion is: "That rules 5, 18 & 22 of the Constitution be amended as indicated by blue text. Such amendments to be incorporated into the new Constitution."

Moved: C. Allcock

Seconded: J Cortes

CARRIED

The motion was carried and the Secretary instructed to inform the Companies Office and IRD of the changes.

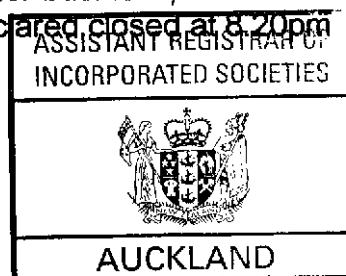
Any Other Business

- Reminder to Club members to pay outstanding Master's subscriptions.

Closure

- There being no further business, members were thanked for attending and the meeting was declared closed at 8.20pm


J Cortes
President



R Darkens
Secretary

I hereby attest that these are a true & accurate record of the meeting

26/11/03 Signed


Secretary NSUHC

Text highlighted in bold are new clauses or words inserted

Proposed constitution amendments:

5. OBJECTS

The objects for which the Club is established are: -

- (a) the playing and promotion of the amateur game of hockey;**
- (b) to promote, enter and maintain teams in the amateur competitions held by the North Harbour Hockey Association Incorporated;
- (c) to arrange and conduct social occasions and other entertainment for the benefit of club members and their families in support of the amateur hockey objects (a) and (b) above;

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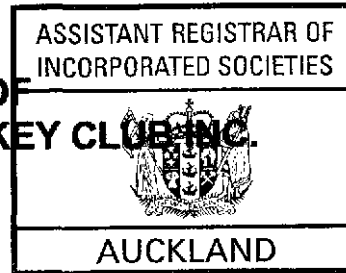
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**CONSTITUTION OF
NORTH SHORE UNITED HOCKEY CLUB INC.**



1. NAME

The Club shall be called the NORTH SHORE UNITED HOCKEY CLUB INCORPORATED (hereinafter referred to as 'the Club').

2. INTERPRETATION

Any case not provided for in these rules, or any question arising as to their interpretation, shall be decided by the Executive Committee.

3. REGISTERED OFFICE

The registered office of the Club shall be at North Harbour Hockey Association Headquarters, Paul Matthews Drive, Albany, North Shore City.

4. COLOURS

The Club colours shall be red, blue and black.

5. OBJECTS

The objects for which the Club is established are: -

- (a) the playing and promotion of the amateur game of hockey;
- (b) to promote, enter and maintain teams in the amateur competitions held by the North Harbour Hockey Association Incorporated;
- (c) to arrange and conduct social occasions and other entertainment for the benefit of club members and their families in support of the amateur hockey objects (a) and (b) above;
- (d) to do all such other lawful things as are incidental or conducive to the attainment of the above objects.

6. AFFILIATION

The Club shall be affiliated through the North Harbour Hockey Association to the New Zealand Hockey Federation and shall abide by the rules and

RECEIVED

[Handwritten signatures and initials]

regulations and pay such subscriptions and fees as are set from time to time by those two bodies.

7. MEMBERSHIP

(a) Membership

- (i) The membership shall consist of persons who play, umpire, administer, coach or support in some other way the game of hockey, including the Life Members, Honorary Members and all financial members.
- (ii) Intending members shall be admitted to membership upon payment of the prescribed subscription, as set by the Executive Committee.

(b) Non-Playing Membership.

Non-playing persons may attain membership of the club and be entitled to voting and all other rights of ordinary membership upon the payment of a subscription as set by the Executive Committee.

(c) Honorary Membership.

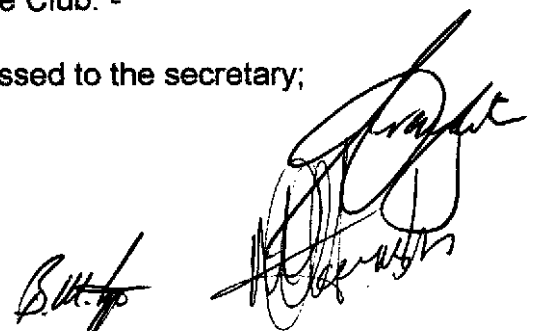
Honorary Members may be elected at any Annual General Meeting of the Club by a majority vote in recognition of valuable contributions made by those persons to the Club. Honorary Members shall have no voting rights and shall not be liable to pay an annual subscription.

(d) Life Membership

- (i) Life members may be elected if they are proposed by the Executive Committee at any Annual General Meeting of the Club and elected by a majority vote of the members present.
- (ii) Life membership shall be awarded only for long and outstanding service to the Club or to the game, and no monetary payment or donation to the Club's funds shall be regarded as any consideration whatsoever.
- (iii) Life Members, unless elected as an official of the Club, shall have no voting rights at Executive level and shall not be liable to pay an annual subscription, but shall be entitled to all the privileges of ordinary membership of the Club

(e) Cession of Membership

- (i) Any member may cease to be a member of the Club: -
 - (a) by voluntary resignation in writing addressed to the secretary;



- (b) by expulsion for misconduct, non payment of subscriptions, or for any other reason deemed by the Executive Committee to be sufficient
- (ii) The authority to expel shall be exercised by the Executive Committee, but the person expelled shall have the right of appeal to a Special General Meeting.

8. OFFICERS

- (i) The Officers of the Club shall be :
 - (a) President, who shall be Chairperson of the Executive Committee
 - (b) Vice-President
 - (c) Secretary
 - (d) Treasurer
- (ii) All or any of the officers may at any time be removed and new officers be elected at any General Meeting of the Club called for that purpose.
- (ii) If, at any General Meeting, there are insufficient candidates to allow a full complement of Officers, the Executive Committee may appoint further Officers to fill any such vacancies.

9. AUDITOR

An auditor, who shall not hold an office in the Club, shall be elected at the Annual General Meeting to audit the accounts of the Club and to certify the Financial Statements. The auditor shall be eligible for re-election each year.

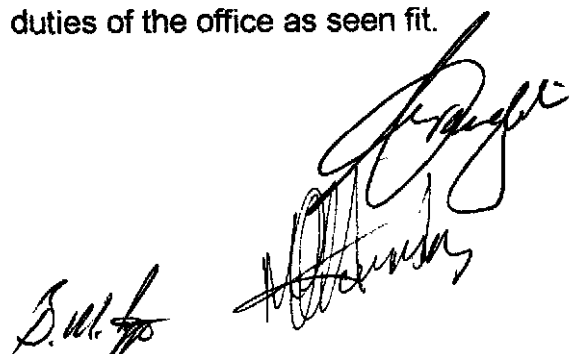
10. DUTIES OF PRESIDENT

The President, or in his absence, the Vice-President, shall:

- (i) Chair all General Meetings and all Executive Committee meetings held by the Club;
- (ii) Have full voting rights at all meetings with the power to exercise a casting vote if required;
- (iii) Co-ordinate all activities of the Club;
- (iv) Be the official spokesperson on all matters pertaining to the Club;

and shall have the power to delegate any or all duties of the office as seen fit.

11. DUTIES OF VICE PRESIDENT



Handwritten signatures of club officers, including the President and Vice-President, are present at the bottom right of the page.

- (i) The Vice-President shall be a full member of the Executive Committee and act in place of the President when so required.
- (ii) The Vice-President shall have the same rights and duties as the President when acting in that role.

12. DUTIES OF SECRETARY

The Secretary shall:

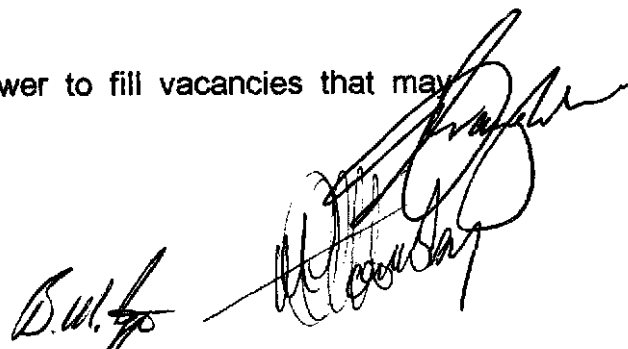
- (i) Attend each meeting of the Club and Executive Committee and keep minutes of the proceedings;
- (ii) Read, take appropriate action on, and file, all communications and other papers;
- (iii) Issue notices of meetings when directed, and conduct the correspondence of the Club; and
- (iv) Keep a register of the names and addresses of all members of the Club.

13. DUTIES OF TREASURER

The Treasurer shall collect and account for all dues, fines and funds and shall disburse all monies of the Club under the authority of the Executive Committee; provided that no money shall be paid out except by cheque signed as in hereafter provided and authorised by the Executive Committee

14. EXECUTIVE COMMITTEE

- (a) The business of the Club shall be conducted by an Executive Committee consisting of the Officers plus a minimum of six and up to a maximum of ten members who shall be elected at the Annual General Meeting, and, subject to termination of Office or otherwise, shall remain in office until their successors are appointed at the Annual General Meeting next following their appointment.
- (b) No member shall qualify for election as an Office bearer or Committee member unless:
 - (i) she/he is present in person at the Annual General Meeting; or
 - (ii) she/he has given her/his written consent.
- (c) Retiring Officers and other members of the Executive Committee shall be eligible for re-election.
- (d) The Executive Committee shall have power to fill vacancies that may occur on the Executive Committee.



- (e) The Executive Committee shall have authority to delegate any of its power to sub-committees, each of which shall not have fewer than three members.
- (f) The Executive Committee shall have authority to co-opt any person or persons for such time and for such purposes as it thinks fit. No such co-opted person or persons shall have the right to vote at Executive Committee meetings.
- (g) The Executive Committee shall appoint team selectors, coaches and managers in such numbers as it thinks fit; such appointees to be responsible to the Executive Committee.

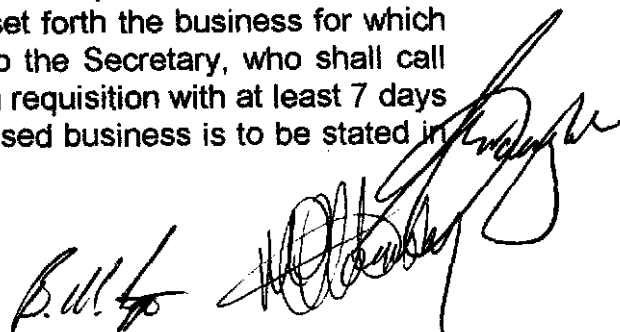
15. MEETINGS

(a) General Meetings

- (i) A General Meeting of the Club shall be held annually, within two months of the end of the financial year, for the purpose of :
 - (i) The election of Office Bearers, Committee members and Auditor;
 - (ii) To receive the President's report, the Treasurer's Report and Financial Statements;
 - (iii) To consider any remits, recommendations, Constitution amendments and other general business of the Club.

Written notice of the meeting detailing its date, time and venue shall be communicated to all members at least 21 days before the date of the meeting.

- (ii) Any special business may be considered at the Annual General Meeting provided that notice in writing thereof is given to the Secretary at least 14 days prior to the holding of such a meeting.
- (iii) The proposed business to be considered at the Annual General Meeting shall be stated in the agenda, which shall be communicated to all members not later than 7 days before the date of the meeting.
- (iv) In the event that insufficient written nominations for elected positions are received prior to a meeting, then nominations will be accepted from the floor, subject to Rule 13.b.
- (v) Special General Meetings of the Club may be convened by direction of the President, Executive Committee, or on the requisition of ten members. Such requisition shall be in writing, shall set forth the business for which the meeting is required, and be handed to the Secretary, who shall call the meeting within 7 days of receiving such requisition with at least 7 days notice being given to members. The proposed business is to be stated in



the notice convening the meeting and the only business able to be considered shall be that for which the meeting was requested.

(vi) At all General Meetings, the President, or in his absence the Vice-President, shall preside. Should both these officers be absent from the meeting, the Chair shall be taken by a member to be appointed by the members present.

(vii) At all General Meetings, twenty members shall form a quorum.

(b) Executive Committee Meetings

(i) The Executive Committee shall meet at such times as may be deemed necessary for the transaction of the general business of the Club.

(ii) The Chairman or any two members of the Executive Committee shall have authority at all times to instruct the Secretary to call a meeting. The Secretary shall call such a meeting within 7 days of receiving such instruction with at least 7 days notice being given to members.

(iii) At all Executive Committee meetings, 7 shall form a quorum

16. NOTICE

Notice shall be deemed to be duly served on a member if forwarded to her/his last known address by ordinary post, or by the means of communication generally used to communicate with that member.

17. VOTING

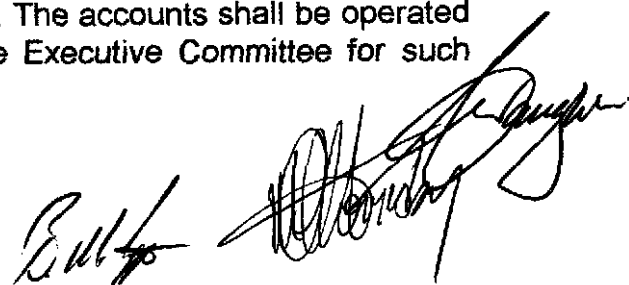
Only financial Club members may vote at Club meetings. The mode of voting at all meetings shall be by open voting, show of hands or by ballot, as the meeting shall deem most suitable. The vote of the majority shall rule. At all General and Executive Committee meetings the Chairperson shall have a deliberative as well as a casting vote.

18. FINANCE

(a) Accounts

(i) The Financial Year of the Club shall end on 31 October in each year.

(ii) The accounts of the Club shall be kept at such bank as the Executive Committee shall from time to time decide. The accounts shall be operated on by three members authorised by the Executive Committee for such



purposes. All cheques and withdrawals are to have two authorised signatures.

- (iii) The control and investment of all funds shall be in the hands of the Executive Committee, subject always to any direction that may be given by a General Meeting. Any surplus funds may be placed on interest-bearing deposit with any bank or like institution as determined by the Committee.
- (iv) The Club may borrow money only in accordance with a resolution of a General Meeting of the Club

(b) Subscriptions

- (i) Members shall pay such subscriptions as may be decided from time to time by the Executive Committee. The subscriptions shall be due and payable on a schedule as set by the Committee prior to the commencement of the playing season.
- (ii) The Committee shall have authority to remit the whole or any part of any subscription or to allow time for payment thereof. At its discretion, the Committee shall have authority to impose a late payment fee and/or *debar members from playing/voting* should subscriptions not be paid by the promulgated dates.

(c) Personal Benefit

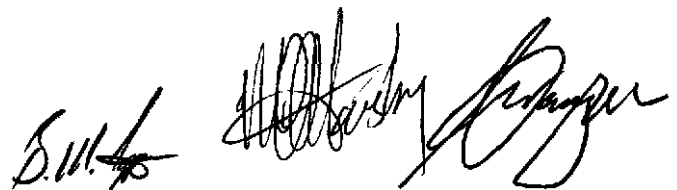
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No member of the Club or any person associated with a member shall participate in or materially influence any decision made by the organisation in respect of the payment to or on behalf of that member or associated person of any income, benefit or advantage whatsoever. Any such income shall be reasonable and relative to that which would be paid in an arm's length transaction (being the open market value).

19. DELEGATES TO HOCKEY ASSOCIATION

The Executive Committee shall appoint such numbers of delegates to the North Harbour Hockey Association Incorporated as are permitted by their rules to represent the Club's interests at General Meetings held by the Association. The delegates shall normally include the Club President and the Secretary, but delegation of these duties may be made at the Executive Committee's discretion.

The image shows three handwritten signatures in black ink. The first signature on the left is 'D. W. L.' followed by a flourish. The second signature in the middle is 'D. W. L.' followed by a flourish. The third signature on the right is 'D. W. L.' followed by a flourish.

20. CLUB TROPHIES

All Club Trophies shall remain the property of the Club forever.

21. COMMON SEAL

The Common Seal shall be in the custody of the Secretary and shall be affixed only on the authority of a General Meeting or Executive Meeting. The Common Seal shall be affixed and authorised in the presence of the Chairperson and the appropriate signatories.

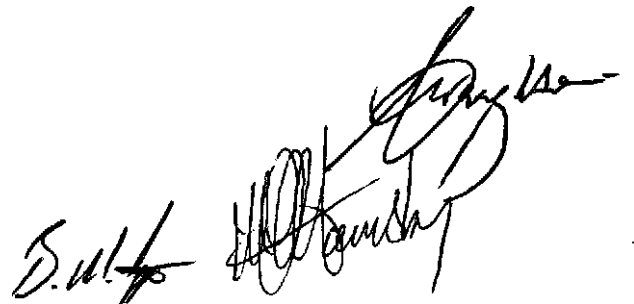
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23. WINDING UP OF THE CLUB

- (i) The Club may be wound up voluntarily if, at a General Meeting of the Members, a resolution is passed requiring the Club so to be wound up, and that resolution is confirmed at a subsequent General Meeting called for that purpose and held not earlier than thirty days after the date on which the resolution so to be confirmed was passed.
- (ii) If, after the winding up of the Club, and after the satisfaction of all debts and liabilities, there remain any assets whatsoever, the said assets shall not be paid or distributed amongst the members of the Club, but shall be given to the North Harbour Hockey Association Incorporated.

Handwritten signatures of club officials, including the Secretary and Chairperson, in black ink.

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 - (a) President, who shall be Chairperson of the Executive Committee
 - (b) Vice-President
 - (c) Secretary
 - (d) Treasurer
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³
Simon Alessi



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- (ii) Read, take appropriate action on, and file, all communications and other papers;
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- (c) Retiring Officers and other members of the Executive Committee shall be eligible for re-election.
- (d) The Executive Committee shall have power to fill vacancies that may occur on the Executive Committee.

Simon Markeli

[Signature]

[Signature]

- (e) The Executive Committee shall have authority to delegate any of its power to sub-committees, each of which shall not have fewer than three members.
- (f) The Executive Committee shall have authority to co-opt any person or persons for such time and for such purposes as it thinks fit. No such co-opted person or persons shall have the right to vote at Executive Committee meetings.
- (g) The Executive Committee shall appoint team selectors, coaches and managers in such numbers as it thinks fit; such appointees to be responsible to the Executive Committee.

15. MEETINGS

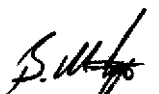
(a) General Meetings

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 - (i) The election of Office Bearers, Committee members and Auditor;
 - (ii) To receive the President's report, the Treasurer's Report and Financial Statements;
 - (iii) To consider any remits, recommendations, Constitution amendments and other general business of the Club.

Written notice of the meeting detailing its date, time and venue shall be communicated to all members at least 21 days before the date of the meeting.

- (ii) Any special business may be considered at the Annual General Meeting provided that notice in writing thereof is given to the Secretary at least 14 days prior to the holding of such a meeting.
- (iii) The proposed business to be considered at the Annual General Meeting shall be stated in the agenda, which shall be communicated to all members not later than 7 days before the date of the meeting.
- (iv) In the event that insufficient written nominations for elected positions are received prior to a meeting, then nominations will be accepted from the floor, subject to Rule 13.b.
- (v) Special General Meetings of the Club may be convened by direction of the President, Executive Committee, or on the requisition of ten members. Such requisition shall be in writing, shall set forth the business for which the meeting is required, and be handed to the Secretary, who shall call the meeting within 7 days of receiving such requisition with at least 7 days notice being given to members. The proposed business is to be stated in

Simon ⁵ Nelson



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(vi) At all General Meetings, the President, or in his absence the Vice-President, shall preside. Should both these officers be absent from the meeting, the Chair shall be taken by a member to be appointed by the members present.

(vii) At all General Meetings, twenty members shall form a quorum.

(b) Executive Committee Meetings

(i) The Executive Committee shall meet at such times as may be deemed necessary for the transaction of the general business of the Club.

(ii) The Chairman or any two members of the Executive Committee shall have authority at all times to instruct the Secretary to call a meeting. The Secretary shall call such a meeting within 7 days of receiving such instruction with at least 7 days notice being given to members.

(iii) At all Executive Committee meetings, 7 shall form a quorum

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Notice shall be deemed to be duly served on a member if forwarded to her/his last known address by ordinary post, or by the means of communication generally used to communicate with that member.

17. VOTING

Only financial Club members may vote at Club meetings. The mode of voting at all meetings shall be by open voting, show of hands or by ballot, as the meeting shall deem most suitable. The vote of the majority shall rule. At all General and Executive Committee meetings the Chairperson shall have a deliberative as well as a casting vote.

18. FINANCE

(a) Accounts

(i) The Financial Year of the Club shall end on 31 October in each year.

(ii) The accounts of the Club shall be kept at such bank as the Executive Committee shall from time to time decide. The accounts shall be operated on by three members authorised by the Executive Committee for such

Simon Makell

[Signature]

B. Williams

purposes. All cheques and withdrawals are to have two authorised signatures.

- (iii) The control and investment of all funds shall be in the hands of the Executive Committee, subject always to any direction that may be given by a General Meeting. Any surplus funds may be placed on interest-bearing deposit with any bank or like institution as determined by the Committee.
- (iv) The Club may borrow money only in accordance with a resolution of a General Meeting of the Club

(b) Subscriptions

- (i) Members shall pay such subscriptions as may be decided from time to time by the Executive Committee. The subscriptions shall be due and payable on a schedule as set by the Committee prior to the commencement of the playing season.
- (ii) The Committee shall have authority to remit the whole or any part of any subscription or to allow time for payment thereof. At its discretion, the Committee shall have authority to impose a late payment fee and/or debar members from playing/voting should subscriptions not be paid by the promulgated dates.

(c) Personal Benefit

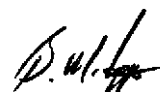
Notwithstanding anything expressed or implied in these rules, the activities of the Club shall not be carried on for the personal pecuniary profit or benefit of any member or individual or associated person.

(d) Payment to Members

No member of the Club or any person associated with a member shall participate in or materially influence any decision made by the organisation in respect of the payment to or on behalf of that member or associated person of any income, benefit or advantage whatsoever. Any such income shall be reasonable and relative to that which would be paid in an arm's length transaction (being the open market value).

19. DELEGATES TO HOCKEY ASSOCIATION

The Executive Committee shall appoint such numbers of delegates to the North Harbour Hockey Association Incorporated as are permitted by their rules to represent the Club's interests at General Meetings held by the Association. The delegates shall normally include the Club President and the Secretary, but delegation of these duties may be made at the Executive Committee's discretion.



20. CLUB TROPHIES

All Club Trophies shall remain the property of the Club forever.

21. COMMON SEAL

The Common Seal shall be in the custody of the Secretary and shall be affixed only on the authority of a General Meeting or Executive Meeting. The Common Seal shall be affixed and authorised in the presence of the Chairperson and the appropriate signatories.

22. ALTERATION TO RULES

No alteration or addition to, or recession of, these rules shall be made except by consent of the majority at a General Meeting. Notices of such proposed modifications shall be given in writing to the Secretary at least 14 days before the Annual General Meeting, or at least 7 days before a Special General Meeting at which it is intended to propose such modification. The proposed modification is to be stated in the notice.

No addition to, or alteration or deletion of the amateur sports objects, Personal Benefit clause, Payments to Members clause or the Winding Up clause shall be made without the approval of the Inland Revenue Department (or its statutory successor in the approval of amateur sports promoters).

The provisions and effect of this clause shall not be removed from this document and shall be included and implied into any documents replacing this document.

23. WINDING UP OF THE CLUB

- (i) The Club may be wound up voluntarily if, at a General Meeting of the Members, a resolution is passed requiring the Club so to be wound up, and that resolution is confirmed at a subsequent General Meeting called for that purpose and held not earlier than thirty days after the date on which the resolution so to be confirmed was passed.
- (ii) If, after the winding up of the Club, and after the satisfaction of all debts and liabilities, there remain any assets whatsoever, the said assets shall not be paid or distributed amongst the members of the Club, but shall be given to the North Harbour Hockey Association Incorporated.

Simon Bonelli

[Signature] B.M. 9/0